



# Daycare Tour Checklist

25 questions to ask before you enroll · LadyBug & Friends Daycare and Preschool

Print one per daycare you visit, then compare them side by side.

Daycare visited: \_\_\_\_\_

Date: \_\_\_\_\_

Overall rating: 1 2 3 4 5

## SAFETY & LICENSING

- 1. Are you licensed, and can I see your current license? (Check status with your state's licensing agency)  
Notes: \_\_\_\_\_
- 2. What is your staff-to-child ratio, and how big are the groups? (Lower is better; ask your state's minimum and whether they beat it)  
Notes: \_\_\_\_\_
- 3. What background checks and training do staff complete before they start? (Is someone CPR/first-aid certified at all times?)  
Notes: \_\_\_\_\_
- 4. What are your emergency procedures for fire, weather, medical, and lockdown? How would you reach me?  
Notes: \_\_\_\_\_
- 5. What is your sick policy? When is a child sent home, and how do you handle outbreaks?  
Notes: \_\_\_\_\_

## STAFF & TURNOVER

- 6. What are the teachers' qualifications?  
Notes: \_\_\_\_\_
- 7. What is your staff turnover like, and how long have the teachers here been with you?  
Notes: \_\_\_\_\_
- 8. Who will actually be with my child each day? Can I meet them?  
Notes: \_\_\_\_\_
- 9. How will you communicate with me during the day? (App, daily reports, photos?)  
Notes: \_\_\_\_\_

## DAILY ROUTINE & CURRICULUM

- 10. What does a typical day look like, hour by hour?  
Notes: \_\_\_\_\_
- 11. What is your nap and sleep setup? (Safe sleep for infants?)  
Notes: \_\_\_\_\_
- 12. How much outdoor time do kids get each day?  
Notes: \_\_\_\_\_
- 13. Do you follow a curriculum? What is your approach to learning? (Can I see a sample lesson plan?)  
Notes: \_\_\_\_\_



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14. What are your screen time rules?

Notes: \_\_\_\_\_

## FOOD & HEALTH

15. Are meals and snacks included, and what is on the menu?

Notes: \_\_\_\_\_

16. How do you handle food allergies and dietary needs?

Notes: \_\_\_\_\_

17. What is your approach to potty training? Is it required to move up a room?

Notes: \_\_\_\_\_

18. How do you handle medication during the day?

Notes: \_\_\_\_\_

## COSTS & POLICIES

19. What exactly does tuition include?

Notes: \_\_\_\_\_

20. Are there any extra or hidden fees? (Enrollment, waitlist, supplies, late pickup?)

Notes: \_\_\_\_\_

21. What is your policy for vacations, sick days, and holidays? Do I pay to hold the spot?

Notes: \_\_\_\_\_

22. What does the contract and notice period look like to withdraw?

Notes: \_\_\_\_\_

## LOGISTICS

23. What are your drop-off and pick-up hours?

Notes: \_\_\_\_\_

24. What is your late-pickup policy and fee?

Notes: \_\_\_\_\_

25. Is there parking for drop-off and pick-up?

Notes: \_\_\_\_\_

**Green-flag tip:** Pay as much attention to *how* the director answers as to what they say. A good one welcomes hard questions. Trust your gut on the room: warm and calm beats fancy and rushed.